

AVEGA PRIVACY STATEMENT

I. Our Commitment

Avaga Managed Care, Inc. (AVEGA) recognizes the value of Informational Privacy in the conduct of its business. As an entity operating across the entire Philippines, we adhere to the provisions of the Data Privacy Act of 2012 of the Philippines and the directives of the National Privacy Commission.

II. Introduction to this Privacy Statement

This Privacy Statement describes Avega's policies and practices regarding the collection and use of personal information provided by our users or collected by us on the sites and applications where this Privacy Statement is posted, whether on our digital properties or applications we make available on third-party sites or platforms.

Note this Privacy Statement may be updated from time to time whenever we undertake new practices if we adopt new privacy policies when responding to regulatory requirements changes or for other purposes. Notice shall be made by posting such changes on our sites and applications or by other means consistent with applicable law.

III. Data Protection Officer and Enforcement of your Rights

Avega is a Philippine-based entity with a registered Data Privacy Officer responsible for ensuring your personal information's confidentiality, integrity, and availability. If you have privacy concerns or if you wish to enforce your rights to be informed, to object, to access, to correct, to erasure, to complain, or to data portability, please direct your query to Avega DPO as follows:

DATA PRIVACY OFFICER
Avega Managed Care, Inc.
4F Feliza Building, VA Rufino St., Legaspi Village
Makati City, Philippines
+632.87894000 | dpo@avega.net.ph

IV. What We collect and how we collect them

Avega collects various types of information so we can provide you with the best and most efficient service possible in the market. We group this information according to source as follows:

1. *From You as a member/guest*

- a. When registering through our platforms, such as Agora App, Member's Portal, HR Portal, and ERCS Express, the platform registration information you provide.
 - i. For Agora, registration requires submitting your ID, selfie picture, and details such as complete name, birthdate, membership account number, address, and gender.
 - ii. For ERCS Express, we require your complete name, membership card number, birthdate, address, email address, the facility where you wish to have your medical procedure, the name of your preferred physician, and chief complaint. Note that ERCS is used when availing of the services of Avega.
 - iii. For Member Access Portal, we require you, as a member, to provide your password and username. Through this portal, you may also submit your reimbursement requests, which include medical documents to support your claim, official receipts, and relevant information as may be required by Avega. In addition, through this platform, you may also be required to provide the details of your candidate dependent for enrolment under your plan.
 - iv. For HR Access Portal, an authorized user shall be required to provide the username and password to access the platform.
- b. Transaction Information you provide when you request information, contact us through various platforms, purchase, or request a service from us, such as your postal address, telephone or mobile number, and email;
- c. Reimbursement Information you provide when you request reimbursements covered by your plans, such as your name, official receipts, medical record, and bank details for payment;
- d. Visitor Information you provide when you visit our office premises or hubs.

2. From Third Parties

- a. Membership Registration information your Plan Sponsor provides (typically, this information is from your employer or insurance provider). This information is limited to your name, age, gender/sex, employment rank and tenure, contact details such as email and mobile number;
- b. Information from third parties where our platforms are available concerning the use of our applications;
- c. Activity Information about your use, and the use by any person(s) you authorize through your account (for instance, our member's portal, if available to you), of our sites and applications, such as the content you view or post, how often you use our services, and your preferences;
- d. Location Information, including precise or approximate location information provided by a mobile or other device interacting with one of our sites, applications, or physical properties (including through beacon technologies) or associated with your IP address or other online or device identifier, where we are permitted by law to process this information

3. From Accredited Facilities

- a. Your utilization-related information is generated whenever you use our services through our accredited network of facilities, such as hospitals. This includes your medical information pertaining to your ailments, including diagnosis, medical abstract, and procedures undertaken.

4. Other sources

- a. Pictures or videos captured through our platforms and/or CCTV Cameras installed within our premises;
- b. Call Recordings when you call our hotlines;
- c. Usage, viewing, technical, and device data when you visit our sites, use our applications on third-party sites or platforms, open emails we send, or connect with our wireless Internet access services and other similar technologies, including your browser or device type, unique device identifier, and IP address;
- d. Public Forum Information posted about us by you made available to all.

V. Purposes

In general, Avega processes your data to provide you with services you have requested or purchased from us, including membership and contact center services, events, publications, and other content. We use this information to refine services, tailor them to your needs better, and communicate with you about other services Avega offers. Most of the time, Avega needs to process your personal data to fulfill our role as your provider of membership services, with all the attendant benefits Avega provides. However, sometimes Avega has a legitimate interest in processing data to understand better the needs, concerns, and interests of our members and other customers so they can operate optimally as a business. And sometimes, Avega relies upon your consent, in which case we will keep a record of it and honor your choices.

1. HMO/TPA Membership Administration for Members

Avega processes your personal information for HMO/TPA membership administration to deliver member benefits to you and your plan sponsor, such as processing your reimbursement requests; intermediating in the administration of medical care, liaising with third-party specialist doctors, clinics, hospitals, and/or medical institutions in relation to your medical care (including by providing them with access to your medical records); and to inform you of Avega-related events, content, and other benefits or opportunities associated with your membership. Avega may also use this information to personalize your experience at our touchpoints and to conduct market research by understanding and analyzing customer behavior, location, preferences, and demographics to improve our services.

Avega relies on the fulfillment of the contract as the lawful basis under the Data Privacy Act of 2012 for processing members' personal information

2. Utilization Records for Members

We collect your availment information from our accredited network of facilities as part of our contractual arrangement with them. The purposes for collecting this information include the following:

- a. To verify if the person who availed our HMO services is a bona fide member
- b. To support our payments to facilities and/or physicians you chose to provide the required medical services covered by your plan.
- c. To determine if you have exceeded your plan limitations, ie. Maximum benefit limit
- d. To create a record of your availments as part of our actuarial practices
- e. For actuarial (pricing) purposes.

- f. To provide your plan sponsor anonymized data on your utilization. Note anonymity may be removed only when permitted by law.

Avega relies on the fulfillment of the contract as the lawful basis under the Data Privacy Act of 2012 for processing members' personal information

3. Contact Center Services

Avega operates a contact center as part of its business. We collect information from our callers to perform the following:

1. Administration of Membership Benefits
2. Adjudication of claims
3. Respond to queries

Information is collected through your disclosures; however, we rely on legitimately secured data (i.e., from our clients, your insurance provider, or plan sponsor) to verify your concern.

Avega relies on fulfilling the contract as the lawful basis under the Data Privacy Act of 2012 for processing this information.

4. Other Business and Legal Purposes

We may also collect, use, and/or disclose your personal data for purposes connected or relevant to our business for us to comply with our legal obligations and requirements; enforce obligations owed to us and administer debt recovery and debt management; prevent, detect, and investigate crime; analyze and manage commercial risks; maintain our accounting books for record-keeping; conduct any form of investigation relating to disputes, billing, fraud, offenses or prosecutions, among others; and meeting or complying with any applicable rules, laws, regulations, codes of practice or guidelines issued by any legal or regulatory bodies which are binding on us (including but not limited to responding to regulatory complaints, disclosing to regulatory bodies, and conducting audit checks, due diligence, and investigations).

5. Events

Avega hosts live, in-person or online events throughout the year. These include wellness conferences and other activities. When you Register for one of our events and are a member, we will access the information in your member account to provide information and services associated with the event.

Suppose you are not a member and sign up for one of our events. In that case, we will collect the following information: name, email, company, title, industry, address, phone number, meal preferences, if applicable, and the like.

Avega uses the information provided by event attendees to provide them with event services, including badge printing, tailoring sessions to meet the audience profile, and determining the sessions likely to require the biggest rooms and related purposes connected with the event.

Suppose you are a presenter at one of our events. In that case, we will collect information about you, including your name, employer and contact information, and photographs. We may also collect information from event attendees who evaluated your performance as a presenter. We may also make and store a recording of your voice and likeness in certain instances.

Avega relies on a legitimate interest basis for collecting, storing, and processing this information.

We record your participation in Avega events as an attendee or presenter. This information may provide you with membership services or tell you about other events and publications. It may also help Avega understand our members' needs and interests to better tailor our products and services to meet your needs.

6. *Your correspondence with us*

If you correspond with us by email, the postal service, or other forms of communication, we may retain such correspondence and the information contained in it and use it to respond to your inquiry; notify you of our other services; or keep a record of your complaint, request, or similar concern. Note, Avega has a legitimate interest in maintaining the personal information of those who communicate voluntarily with us.

VI. Use of our Websites and Platforms

1. *Websites*

As is true of most other websites, Avega's website collects certain information automatically and stores it in log files. The information may include internet protocol (IP) addresses, the region or general location where your computer or device is accessing the internet, browser type, operating system, and other usage information about the use of our website, including a history of the pages you view. We use this information to help design our Site to suit our users' needs better. We may also use your IP address to help diagnose problems with our server and to administer our website, analyze trends, track visitor movements, and gather broad demographic information that assists us in identifying visitor preferences.

Avega has a legitimate interest in understanding how members, customers, and potential customers use its website. This assists us with providing more relevant products and services, communicating value to our sponsors and corporate clients, and providing appropriate staffing to meet member and customer needs.

a. *Cookies*

Our websites may use "cookies" to store and track information such as the number of users and their frequency of use, profiles of users, and their online preferences. Cookies do not capture information that would personally identify you, but the information collected may be used to assist us in analyzing the usage of our websites and to improve your online experience with us. You can disable the cookies by changing the setting on your browser. However, this may affect the functionality of our websites.

b. *External Links*

Our websites may also contain links to other websites that are not owned or maintained by us and over which we have no control. These links are provided only for your convenience. This Policy

only applies to our website. When visiting these third-party websites, you should read their privacy policies.

2. Other Portals

We have built platforms available through your mobile phones or through separate web pages linked to our website to improve the quality of our services. Please read the privacy notices posted on these platforms before proceeding.

VII. When and how we share information with others

1. General

We do not otherwise reveal your personal data to persons or businesses outside Avega for their independent use unless:

- a. you request or authorize it;
- b. the information is provided to comply with the law (for example, to comply with a search warrant, subpoena, or court order),
- c. enforce an agreement we have with you, or to protect our rights, property, or safety, or the rights, property, or safety of our employees or others;
- d. the information is provided to our agents, vendors, or service providers who perform functions on our behalf;
- e. to address emergencies or acts of God; or
- f. to address disputes, claims, or to persons demonstrating legal authority to act on your behalf;

2. Aggregated Information

We may also gather aggregated data about our members and Site visitors and disclose the results of such aggregated (but not personally identifiable) information to our partners, service providers, advertisers, and/or other third parties for actuarial, marketing, or promotional purposes.

3. On Utilization Record Generated

The following shall be provided access to your utilization record, subject to compliance with the requirements of the Data Privacy Act of 2012:

- g. Your employer. Your employer routinely requests utilization reports of all its employees covered by the Health Plan we provide. Said report contains the amount of utilization, treatment, and diagnosis. We only grant access should there be (a) warranty from your employer's end that your consent has been provided, in which case, we will solely rely on that representation OR (b) where you have explicitly consented to the same.
- h. Your Spouse/Partner/Immediate Family Member. Only when it is necessary to protect your life as a patient.
- i. The Principal Member. The principal shall be given access to your utilization record upon request whenever you are a dependent minor or a dependent under guardianship. For all other cases, we will only disclose should you, the dependent, provide authorization allowing the principal member access to your records.

- j. Government/the Courts/regulatory agencies. Only when required by law and or to protect our legitimate interests.

VIII. Data subject rights

The Data Privacy Act of 2012 provides certain rights for data subjects. A good explanation of them (in English) is available on the Philippine National Privacy Commission Website (<https://www.privacy.gov.ph/know-your-rights/>).

This Privacy Statement is intended to provide information about what personal data Avega collects about you and how it is used. If you have any questions, please get in touch with us at dpo@avega.net.ph.

If you wish to confirm that Avega is processing your personal data, or to have access to the personal data Avega may have about you, don't hesitate to get in touch with us at dpo@avega.net.ph.

You may also request information about: the purpose of the processing; the categories of personal data concerned; who else outside Avega might have received the data from us; what the source of information was (if you didn't provide it directly to Avega); and how long it will be stored.

You have a right to correct (rectify) the record of your personal data maintained by Avega if it is inaccurate. In addition, you may request that Avega erase that data or cease processing it, subject to certain exceptions. You may also request that Avega cease using your data for direct marketing purposes if, initially, you have provided your consent.

You also have a right to complain to the appropriate data protection authority if you have concerns about how Avega processes your personal data. When technically feasible, Avega will—at your request—provide your personal data to you or transmit it directly to another controller. Reasonable access to your personal data will be provided at no cost if you are a member, conference attendee, and others upon request made to Avega at dpo@avega.net.ph. If, for some reason, access is denied, the IAPP will explain why access has been denied.

For questions or complaints concerning processing your personal data, you can email the IAPP's data protection officer at dpo@avega.net.ph.

IX. Security of your information

We maintain physical, technical, and administrative safeguards to help protect your personal data's privacy, security, integrity, and confidentiality. We review, update and test our security procedures on an ongoing basis. We restrict access to your personal data to those employees who need to know that information to provide benefits or services to you. In addition, we train our employees about the importance of confidentiality and maintaining the privacy and security of your information. Finally, we commit to appropriate disciplinary measures to enforce our employees' privacy responsibilities.

While best practice precautions will ensure that the information you provide is protected against unauthorized or unintended access, we cannot be held responsible for unauthorized or unintended access beyond our control.

X. Data storage and retention

The personal data collected from you by us is retained for the period of time that the purpose for which the personal data was collected continues. Please refer to our Data Privacy and Security Manual for the Data Retention Schedule specifying the prescribed retention periods depending on the documents' classification. We will destroy the personal data thereafter unless it is necessary to retain the personal data longer for our satisfaction and compliance with legal, regulatory, or accounting requirements or to protect our interests.

XI. Questions, concerns, or complaints

If you have questions, concerns, or complaints or would like to exercise your rights, don't hesitate to get in touch with Avega's DPO:

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